



Federated States of Micronesia

Department of Transportation, Communication & Infrastructure
Palikir, Pohnpei State FM 96941

Office of the Secretary

Request for Proposal

1. General

This is a request for proposal from any interested person or firm (as shipping Agent) that has expertise in booking of cargoes and passengers and effectuates other shipping matters for the Caroline Voyager and the Micronesia Navigators. The Department of TC&I will establish a Reviewing Committee to review and make recommendation of the Agency Proposals to the Secretary. The review of each RFP will begin on **16 of October 2020** and must be completed by **19 of October 2020.** Secretary **Carlson D. Apis** will award and sign each Service Contract with each General Manager on **19 of October 2020.** Therefore, each Non-Employment Status contract for each State will be in effect on **October 19, 2020** and expire in **September 2021.**

This request for proposal is not an offer to enter into any contract. It does not bind or oblige the FSM National Government or the FSM Department of Transportation, Communications, & Infrastructure to agree or accept any proposal submitted in response to this request.

2. Background

The 2020 Budget request was submitted to the FSM Congress for its deliberation and funding appropriations. Should our Budget Request be approved, then as usual, funding for **twenty (20)** regular field trip services will be mandated in Fiscal Year 2021 to be equally distributed as follows:

- | | | | |
|----|-----------------------------|---------|-------|
| 1. | Mortlock Islands, Chuuk | ___4___ | trips |
| 2. | Eastern and State of Kosrae | ___4___ | trips |
| 3. | Southern Islands, Pohnpei | ___4___ | trips |
| 4. | Northwest Islands, Chuuk | ___4___ | trips |

5. Yap Outer Islands _____4_____ trips

3. Deadline

- Sealed Proposal from each Agency must be received by the Department of Transportation, Communication and Infrastructure at the FSM National Government no later than **16, October 2020**. Proposal envelope shall be clearly marked "**Booking Service for the Caroline Voyager and Micronesian Navigators**".
- The required Pre-Proposal meetings will be held in each State during the first and second week of October 2020. We will confirm the dates for each respective pre-proposal meeting.

4. Eligibilities

- There will be one Shipping Agency to be appointed in each of the State.
 1. Chuuk One Shipping Agency
 2. Yap One Shipping Agency
 3. Pohnpei One Shipping Agency
 4. Kosrae One Shipping Agency
- With Insurance coverage, and
- Competence

5. Format and requirement

Interested parties may adopt any generally accepted style and format of proposal writing as long as it provides the necessary information, as follows:

- Name and address of firm or organization
- Designated contact person
- Contact details – telephone, facsimile, email, and website, if any
- Availability to provide the services.
- Proposed scope of work, which must include:
 1. Must use FSM Government tariff.
 2. Agency must have its Bill of Lading.
 3. Agency must be equipped with Computers, printers, typewriters, Office phone and fax, VHF, SSB radio and etc.

6. Selection Criteria

The criteria for the review include the following:

- Technical experience and competence
- While passengers are boarding on the Caroline Voyager and Micronesian Navigators, at least two representatives of the Service Agency will be tasked to monitor and collect the passengers' tickets (boarding passes) during vessel's departure.
- Sufficient capital to upfront the cost of mobilization.
- All money collected by the Service Agency for the Caroline Voyager and Micronesian Navigators (for that Voyage) must be deposited at the FSM Finance office at each State on daily basis.
- The freight and other costs on a Bill of Lading for each voyage are to be paid directly to the FSM Finance at each State. The payments have to be deposited as soon as possible before the cargos are to be loaded aboard ship.
- The Government reserves the right to refuse any and/or all proposals with or without cause.

7. Submission

All completed original proposals shall be addressed to the following and submitted by e mail to, **carl@tci.gov.fm**, copy to Mr. John Tiegmai by email at **jtiegmai@gmail.com** by October 16, 2020, at 1:00 p.m., Pohnpei time:

Carlson D. Apis
Secretary, Department of Transportation, Communication & Infrastructure
FSM National Government
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Palikir, Pohnpei FM 96941
Phone: 691 320-2865
Email: carl@tci.gov.com



Carlson D. Apis
Secretary, TC&I Dept.

9/30/20