



OFFICE OF THE GOVERNOR
STATE OF CHUUK

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ALEXANDER R. NARRUHN
GOVERNOR
MEKIOSHY WILLIAM
LT. GOVERNOR

REQUEST FOR PROPOSAL

Chuuk State Government is soliciting proposals from interested individuals to provide professional services as the Project Manager for the Chuuk Project Management Office (PMO) which primarily deals with US Compact funded projects. The Terms of Reference including specific skill sets of the individual is attached.

Proposals or CV 's from interested individuals will be received by the Chuuk State Governor's Office no later than 4:00pm Chuuk local time on August 05, 2022. All proposals received shall be clearly marked:

Chuuk State Project Manager Position
and addressed to:

Ms. Myjolyne Kim
Chief of Staff
Office of the Governor
P.O. Box 849
Weno, Chuuk, FM 96942
email: myjolyne@gmail.com

Proposals may be received in soft copy via email and must be received no later than the above designated time and through the designated address.

Additional information may be obtained on FSM TC&I website at tci.gov.fm or by emailing Chuuk PMO at PMOchuuk1@gmail.com

T.H. Alexander R. Narruhn
Governor, Chuuk State

Date

TERMS OF REFERENCE

A. Background

The State of Chuuk is one of the four states that make up the Federated States of Micronesia, along with the states of Kosrae, Pohnpei, and Yap. Chuuk is the state with the largest population with about 53,000 people, with more than 40,000 of those living on the larger islands in the main lagoon.

Chuuk is located about 1,000 kilometers southeast of Guam. Chuuk consists of 11 high mangrove-fringed islands in the Chuuk lagoon, and a series of 14 outlying atolls and low islands surrounding the lagoon.

The Chuuk State Government, through the Chuuk Project Management Office (PMO) shall implement and manage all infrastructure projects funded by the Compact of Free Association (COFA), as amended, and as approved by the Chuuk Infrastructure Planning and Implementation Committee (IPIC).

In close coordination with Chuuk State Planning office and the FSM Project Management Unit (PMU), Chuuk PMO's priority shall be to develop the State's Infrastructure, as identified in the Chuuk State Infrastructure Development Plan (IDP). The key source of funding is Compact Funds from the United States, which an estimated \$120 Million is available up to 2023.

B. Scope of Services

- Manage and oversee the daily activities of the Chuuk PMO for efficient delivery of the Infrastructure Projects funded under the US Compact Infrastructure Sector Grant.
- Develop, implement, and support the process, procedures, guidelines, templates, plans and standard documents relating to the PMO.
- Provide periodic project reporting and meeting with all relevant stakeholders.
- Review infrastructure grant requests prior to transmittal to FSM National Government and OIA and consolidate State project proposals for the Annual Infrastructure Implementation Plan.
- Provide technical advice to and coordinate with the Chuuk State IPIC on Compact Infrastructure matters.
- Provide training and capacity building to appropriate Staff members.
- Coordinate with relevant Chuuk State and FSM Government agencies on implementation of Compact Infrastructure Grants.
- Select or recruit professional staffs as needed by the Chuuk PMO.
- Prepare quarterly and annual reports on Chuuk State Infrastructure Implementation.
- Prepare the annual Infrastructure Compact Report for PMO.
- Perform other duties and tasks as assigned by the IPIC and the Chuuk State Governor.

The selected individual will report to and operate under the direction of the Chuuk State Infrastructure Planning and Implementation Committee (IPIC) and the Office of Planning.

C. Minimum Qualification

- University Degree in Engineering in the relevant field -Required
- Professional Engineering License (USA) -Required
- Master’s Degree -Preferred

D. Minimum Experience

- General Engineering Experience - 15 years
- Specific Project Management Experience - 10 years
- Pacific Island Country Experience - Preferred

E. Required Documents

- Transmittal Letter
- CV or Resume
- Relevant degrees and licenses
- Chuuk State Government Employment Application Form (attached)

F. Compensation

- Salary and perquisites will be commensurate with qualification and experience

G. Selection Process

- Overall qualification - 40 points
 - Previous Construction/Engineering experience - 35 points
 - Ability to prepare, review, and defend contract modifications - 20 points
 - Presentation - 5 points
- 100 points